

APPENDIX 1B—EVENT RISK ASSESSMENT

3d Tinsbury Park
12h August 2012

EVENT RISK ASSESSMEN

Version 1 11th October 2011

Risk Assessment

A comprehensive risk assessment has been compiled covering the build, show and load out elements of this event.

Risk Assessment Explanatory Notes Severity Indices

- Minor Injury = Abrasions, bruising, minor burns (reddening of the skin).
- Significant Injury = Lacerations leading to blood loss, secondary burns (leading to blistering), sprains & strains, muscle & hyper/hypothermia. ligament injury, minor head injuries, acute representations of underlying conditions e.g. asthma, epilepsy, diabetes,
- Serious Injury = Fractures, trauma leading to significant blood loss, head injuries leading to periods of unconsciousness Acute representations of underlying conditions such as angina.
- Major Injury = Multiple fractures, spinal or cervical injury, multiple trauma, injury affecting respiratory system, head injuries leading to significant periods of unconsciousness. Myocardial Infarction
- Major Incident/Fatality = Single or multiple fatality or large numbers of injuries in cat 3-4

Risk x Probability Values

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Acceptable Risk

Risk Acceptable with Adequate Control Measures

Unacceptable Risk

Risk Assessment

This assessment is designed to assess the risk to the following:

- 1. Workers employed in the construction of the event.
- 2. Workers employed during the show stage of the event
- 3. Members of the public, both during construction and the show.

probability rating of an identified hazard or the discovery of a new hazard are to be reported immediately. by individual supervisors and team leaders of each department. Any changes resulting in the escalation of either the severity or the It is the responsibility of the duty manager to ensure that an on going assessment take place throughout the duration of the event

Sev	Severity	Pro	
<u> </u>	Minor Injury		Unlikely
2	Significant Injury	2	Possible
ဒ	Serious Injury	ယ	Highly Possible
4	Major Injury	4	င္တာ၂
5	Major incident/Fatality	5	Certainty

the controls are in place, the hazard and its severity may not change, but the probability will be reduced to a maximum of 'Unlikely'. The probability and severity rating associated with each individual hazard, is calculated before the controls are put into place. Once ALL CONTRACTORS WORKING ON THE EVENT WILL BE REQUIRED TO SUPPLY RELEVANT RISK

ALL CONTRACTORS WORKING ON THE EVENT WILL
BE REQUIRED TO SUPPLY RELEVANT RISK
ASSESSMENTS AND SAFE SYSTEMS OF WORK FOR
THE WORK THEY ARE CONTRACTED TO CARRY OUT.
COPIES OF THESE AND ANY OTHER DOCUMENTS
SUCH AS TECHNICAL DATA MUST BE AVAILABLE TO
THE SAFETY OFFICER FOR INSPECTION ON REQUEST.

Installation of Event Infrastructure Movement of Equipment	Installation of Event Infrastructure Vehicle Movements	Installation of Event Infrastructure Environmental Factors	Subject Area
Failure to maintain control of equipment and plant	Collision RTA	Hyperthermia Hypothermia Injury from carelessily discarded litter Assault by member of the public	Hazards
Public, contractors and staff	Contractors and staff. Other users of the venue. Members of the public	Contractors and staff	To Whom
5 4 20	5 4 20	3 3 9 9	Severity Rating x Probability= Primary risk based on no controls SxP=R
A competent site manager has been appointed to oversee the work of installation and to liaise with production, contractors and statutory authorities. An Event Safety Manager will be on site during the build/break period to maintain H&S compliance. Production Schedule available in site office. All contractor vehicles/plant movement to be supervised. All persons to be trained and competent. Contractor checks carried out in advance. Site rules provided for all contractors to be observed at all times on site. Contractor Risk Assessments available in advance. Site plant procedure in place from site office, including licence checks, daily inspections and weekly servicing.	All drivers to observe site speed limit. 5 mph. Drivers to use headlights or orange beacon at all times whilst on site. All crew working to wear hi-visibility equipment (PPE). Vehicles only to move in designated areas. No reversing without a Banksman. No access to site without permission of the site office. Mobile phones and radios not to be used whilst driving unless fitted with hands free adapter. All plant drivers to provide copies of certification to the site office. Site plant operating procedure to be followed at all times.	All workers to have access to foul weather clothing (PPE). Facilities to be available for hot and cold drinks and shelter from foul weather. Barrier cream to be provided where required. Area to be visually checked before work commences. Suitable gloves (PPE) and facilities for the disposal of litter to be provided. Perimeter fence to be installed around working area. 24 hour security to be provided.	Control Measures
2 2 3 4 4 5 6 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6 7	Cn Cn	ω ν ω 	Severity Rating x Probability = Residual Risk S x P = R
		All contractors to provide their employees with appropriate PPE and sufficient environmental protective measures.	Action Required Where Risks are Not Adequately Controlled and other Comments

Jamaica Village 2012 - Event Risk Assessment

Installation of Event Infrastructure Lighting	ļ							-		Movement or Equipment	7		Infrastructure	Installation of Event
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Insufficient visibility for working			(Telehandlers/Forks)	l lea of plant		Manual Handling						Overhead loads		
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Public, Contractors and staff											staff.	Contractors and		
ontractors										81 T		s and		
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Main build/breakdown to be undertaken during hours of daylight where possible. Temporary lighting to be provided where night working required.	Lifting equipment (forklift) available for heavy lifting operations. All gangways and access/egress routes to be kept clear at all times.	Delivery of materials to as close as possible to point of use. Manual handling to be undertaken only where necessary.	Appropriate design of equipment.	contractors.	Appropriate signage to be installed around lift site.	these operations in the identified area.		commencement by the plant operative.	All lifting operations to be individually assessed prior to	demonstrate competence, i.e. certification.	can		All lifting equipment to be accompanied by certificate of inspection	
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Dat Green			_									.		A CONTRACTOR
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Temp lighting to be inspected daily. On call electricians to deal with outlage.														

Rigging/flying of equipment	equipment				Use of power tools	i nais	Distribution of power and B control cables.	TIII		Use of generated mains E	Installation of Event Infrastructure
Falls Falling objects	Falling objects Obstruction	Manual handling injury		Tripping	Electrocution	Tripping	Burms Fire	Electric Shock		Electrical Shocks or Burns Fire	•
Contractors, staff and visitors	staff.	Contractors and			-		and visitors	Contractors, staff		Contractors and	
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accessories. Secondary 'safety' bonds to be used where appropriate. All illown equipment, including cables to be rigged in a way that will not endanger the health and safety of others. All multi-hoist lifts to be controlled by one appointed and competent individual. Access to areas beneath flown equipment to be restricted by barriers where possible.	ger the it is not person.	Manual handling procedures to be implemented as per individual's companies' manual handling training. All crew to be competent and able in the task they are to undertake and all work to be supervised by a competent person. All crew to be supervised by a competent person.	person. All Class? I electrical appliances to be earth bonded. Good housekeeping with regard to trailing cables. PPE to be worn where appropriate.	Other solutions covering. Tools only to be used for purpose intended by persons who have received appropriate training. All electrical installations to be inspected and certified by competent	xits or cause trip nazards. a to be buried or run through cable ramps or	person, in such a way as not	Metal structures to be earth bonded as appropriate. Suitable fire-fighting equipment to be provided at source and	able. ertificated. in advance.	ons to BS7909 Requirements for Temporary Electrical stribution to be provided with RCD or RCBO protection as		All electrical supplies to be installed by competent contractor. Competent Electrician to be on-site during build/break and show-day.
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									MUST be referred to the site electricians.	interfere with any electrical installation, all electrical problems	All workers to be aware not to

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Infrastructure General Production	Fire	
Trips/ falls caused by infrastructure Noise/hearing damage Lack of welfare and first aid facilities	Damage by fire or smoke to persons and/or property	
Public, Staff and Contractors	Public staff and contractors	
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H&S patrols carried out by Event Safety Manager/Officer, identified hazards removed or controlled as necessary. H&S signage and access prevention systems to be located/used where required. H&S reporting system in place and H&S site log maintained by Event Safety Manager/Officer Contractors informed of site rules and responsibilities. Contractors responsible for their own working areas during build/break period. Notices erected to indicate trip hazards that cannot be removed. Good housekeeping to prevent accumulation of hazardous material. Hearing protection zones to be established where necessary. Hearing protection (PPE) available. Drinking water, catering, shelter and sanitary facilities to be provided	Combustible materials to be kept to minimum on site good housekeeping to prevent build up of flammable waste. Waste combustibles collected regularly on-site. Fire extinguishers to be kept easily accessible at pre-identified locations. (Full list of extinguishers available) Extra facilities required for the show will be allocated fire extinguishers as required. Petrol generators not to be used. Event Control to be advised of any fires, even after they are considered out. Robust system for alerting fire service. Regular fire patrols around arena and back of house areas. EPG only to be used in accordance with site rules. Spare and empty LPG cylinders to be stored in designated area(s), No smoking zones around fuel and LPG storage points, inside tented structures and on/around stages. Any flammable liquid, substance or material such as diesel, paints, thinners etc. to be stored appropriately and away from vehicle route. Separate detailed fire risk assessment and fire management plan in place.	All flown equipment and structures to be 'deaded' off as soon as is possible. Tools and equipment used at height to be attached by certificated strops/lanyards where practicable. All work at height carried out by competent persons. Suitable personnel fall protection system in use, and rescue policy in place. As much work as possible carried out at ground level to reduce work at height.
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Production staff to report any noted trip hazards or obstacles that become apparent during the event. Stand by site crew to deal with notified hazards.		1

Aduring build/break phase. Medical personnel to use appropriate equipment when dealing with bodily fluids (PPE) Contractors 5 2 10 bodily fluids (PPE) Usual aseptic techniques for open wounds where possible. Use sharps bins for disposal of medical sharps. Medical provider to supply specific risk assessment. Staff 4 3 12 Staff to be aware and maintain observation on patients. Security staff to be on hand at treatment facilities if risk of aggression.
during build/break phase. Medical personnel to use appropriate equipy bodily fluids (PPE) 10 bodily fluids (PPE) 2 10 Usual aseptic techniques for open wounds volume to supply specific risk assessed to be aware and maintain observation security staff to be on hand at treatment fac
during build/break phase. Medical personnel to use appropriate equipy bodily fluids (PPE) Usual aseptic techniques for open wounds vous sharps bins for disposal of medical sham Medical provider to supply specific risk assessing to be aware and maintain observation security staff to be on hand at treatment fac
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The remainder of this assessment relates to the event. The hazards and control measures identified above still apply to any aspect of construction work that may be carried out throughout the show by stand-by crews.

:	Event/Arena Arena Capacity	Subject Area
Slipping/falling on banked areas	Overcrowding Crushing Tripping Crowd disturbance	Hazards
	Members of the public, contractors and staff	To Whom
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Detailed stewarding plan completed by contractor. Constant crowd monitoring by security staff and Event Control. Use of stewards to restrict access if surface becomes untenable. CCTV relayed back to Event Control to assist with identification of possible areas of concern. Secure ticketing and pass system in place.	Arena capacity calculated and agreed with local authority. A-frame barrier in front of stages and delay structures. Management plan to ensure no overcrowding of tented stages. Robust show-stop procedure in place. Sufficient exits to allow for arena evacuation within a reasonable period. Experienced security contractor employed.	Control Measures
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	¬ N ¬ ¬	Severity Rating X Probability = Residual Risk S x P = R
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	Showstop procedures are appended to the EMP; each stage manager has the ability to halt the show if they feel that there is a danger to public safety.	Action Required Where Risks are Not Adequately Controlled and other Comments

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Jamaica VIIIage 2012 - Event Risk Assessment

Noise Noise	Unstable Structures	Audience Activity Movement	Arena Capacity Cross flows and trapping points
Permanent hearing darmage Temporary shift damage	Collapse Crushing Trapping	RTA Collision Crushing	Overcrowding Crushing Tripping Crowd disturbance
Members of the 3 public, contractors 2 and staff	Members of the public, contractors and staff	Members of the public, contractors and staff	Members of the public, contractors and staff
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All working personnel to have access to appropriate hearing protection (PPE). Sound level monitoring throughout event. 3m moat between active PA and audience. Mandatory hearing protection zones established for working personnel. Appropriate signage to be placed in hearing protection areas.	All temporary structures supplied and erected by competent contractors. Contractors to supply appropriate documentation and technical specs to be held in event H&S file. Contractor to sign off all structures prior to opening. Contractor to satisfy Licensing Officer and Building Control of integrity of structure prior to public opening as required. Wind monitoring on appropriate structures. Evacuation plan for unsafe structures. Show stop procedure in the event of unsafe conditions. All structures suitable for the environment in which they will be used and suitably ballasted where relevant. Public capacities for viewing platforms and grandstands etc set prior to the event and managed by security.	No unauthorised vehicles allowed on site during event. Vehicle curfew 1 hour before customers enter the arena. Ban on all vehicle movements in arena during public access other than where authorised by Event Control. No vehicles allowed into arena after show until curfew lifted by Event Control. All vehicles moving in arena to display flashing orange beacon or headlights on. All vehicles moving in arena to have pedestrian steward escort.	Arena designed to allow maximum circulation around stages and attractions. Managed and barriered queuing lanes at entrance. CCTV and spotters to warn Event Control of developing situation. Steward response teams available to form cordon lines. Good quality extensive signage to assist customers in direction finding. Identified trapping points to be engineered out or access restricted.
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Sound monitoring team to liaise with other agencies and production via Event Control All contractors issued with CNAW information.	All tentage, barrier and staging contractors to have crew on-call during the event.	A multi level vehicle pass system will be in operation. There may be a case for production or ambulance buggles to enter the arena, this will go through Event Control first.	

Event/Arena Audience Activity Queuing	Event/Arena Audience Activity	Event/Arena Audience Activity	Event/Arena Fire
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Crushing Trapping	Personal injury from; Participation in event activities/extreme sports	Personal Injury from; Crowd surfing/Moshing	Bum injuries Smoke inhalation
Members of the public, contractors and staff	Members of the public, contractors and staff	Members of the public, contractors and staff	Members of the public, contractors and staff
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Sufficient queuing lanes to ensure throughput and holding facility. Lanes to be of adequate construction to resist crowd pressure. Arena opens in good time for audience access. Signage to inform audience of preferred routes around site. Use of stewards to restrict access to congested areas Queuing lanes and entrances designed to avoid cross-fill. Sufficient lighting on access and egress routes. Extensive signage to direct audience member once in the arena.	Competent contractor to operate activities. Contractor to supply separate risk assessment for these activities. Participants to sign declaration stating that they understand the hazards involved. PPE to be used where indicated. Monitoring of participants for the use of alcohol or drugs. Adequate protection systems for spectators. Adequate provision of medical facilities.	Barrier configuration to reduce pressure and assist crowd separation. Adequate working area in pit, stepped barrier to reduce strain on pit stewards. Pit policy to eject repeat offenders. Constant monitoring of audience by crowd safety team. CCTV monitoring of audience areas. Crowd spotter on stage for high risk bands. Band risk assessment undertaken to identify high risk periods.	No open fires within arena. (zero tolerance) Good housekeeping to ensure no build up of combustible waste. Fire control equipment positioned strategically around event site. Constant monitoring of site by spotters and CCTV Robust fire plan and communications operated by Event Control Sufficient means of evacuation from affected areas. Diesel generators only. All concessions to have adequate portable FFE. Concessions to be located where any fire will not affect major structures. No flammable material to be stored in audience area. Cleaners to ensure removal of build up at waste points. Prohibited items removed from audience at entrance (gas cylinders, fireworks etc.)
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	Importance of safe operation to be stressed to operators.	Acceptable behaviour on tickets.	

Jamaica Village 2012 - Event Risk Assessment

Criminal/Terrorist Activity	ncy Egress	Event/All Areas Audience Egress	Artist Areas
Criminal/Terrorist Activity Leading to personal injury	Moverment of large numbers of people under duress leading to; Crushing Tripping Public disorder	Overcrowding Crushing Tripping Crowd disturbance	Crushing Hysteria Breach of secured area
Members of the public, contractors and staff	Members of the public, contractors and staff	Members of the public, contractors and staff	Members of the public, contractors and staff
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Safety/security plans to be made available to local police. MET Police to maintain presence in event control All areas to be checked for suspicious items prior to doors. All crowd activity to be monitored at all times by security personnel and CCTV. All unacceptable behaviour by members of the public to be dealt with accordingly. Liaison with police to establish ongoing security state.	Emergency evacuation procedure to be put into action. All crew and production staff to be aware of such procedures. Movement of crowd to be monitored and managed by security/crowd management teams. All evacuation routes to be staffed and kept clear at all times. All emergency gates to be staffed while arena is operational. All emergency gates to be in radio contact with security control. Suitable audience lighting to be made available and activated to assist with evacuation of areas during periods of darkness. Access to FOH and monitor engineer to be available to relay instructions regarding emergency announcements. Stage PA to form focal delivery point of evacuation messages.	All exits clearly signed and adequately lit. Additional lighting on gates and preferred routes. Stewards with megaphones to direct audience along preferred routes. All exit routes to be free from trip hazards and obstructions so far as reasonably practicable. No routes to be used which could result in trapping or funnelling of audience members. All gates to be marked with gate designation to assist communications. Suitable levels of lighting to be placed along egress points. Pre-arranged egress plan in place.	All artist areas to be made secure and adequate numbers of security staff to be allocated. Artists to be isolated from public areas. Security barriers/fencing in use where appropriate. No access without appropriate level of pass. All movement of artist to be supervised by competent person.
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Event considered low-risk. Constant updating of security state including terrorist threat.			

							,	Pyrotechnics	Event			ASSAUIC	7	Event
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available	All persons working near to tire zone to be briefed. Pyrotechnic product suitable for environment, and portable FFE	applicable.	All equipment to be individual key lock out type. Open-air pyrotechnics subject to approval by the CAA where	Only to be used by competent/trained persons. No firing without line of sight.	Pyrotechnics transported in appropriate vehicles.	All pyrotechnics stored appropriately prior to use, and operated and disposed of inline with manufactures instructions.	advance	All data sheets / risk assessments / method statements supplied in	All pyrotechnics pre-planned. Sourced from reputable surpliers		security control or Event Control. Security response teams to assist staff who require support.	All steward / security supervisors to be in radio contact with either	Regular security patrols. 4	
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										AND THE PROPERTY OF THE PROPER	event goers	stealing or abusing staff or fellow	Ejection policy for anyone caught	Ting the maliant for among a country

Date of next review	11 th October 2011	Date of Assessment
10 th October 2012	Ross Sweet	Carried out by
10 th October 2012 or sooner as required	Com Kusta	Signature

APPENDIX 1C—TRAFFIC MANAGEMENT PLAN





LIVE NATION

Traffic Management Plan

Finsbury Park Closures

Jamaica Village 2012

OUTLINE 1st DRAFT

Produced by Docklands Traffic Management Ltd.

CONTENTS

- 1. Introduction
- 2. Method Statement
- 3 Waiting and Loading Restrictions
- 4. Pedestrian Route
- 5. Signage
- 6 Appendix

1. Introduction

Docklands Traffic Management Ltd has been asked by Live Nation (music) UK Ltd to prepare a Traffic Management Plan for the Jamaica Village Entertainment event which is to be held at Finsbury Park. The event will take place within a purpose built arena and it is Live Nations intention to apply for a proposed license that will have a capacity of 15,000 spectators per day between August 3rd and August 12th 2012.

Finsbury Park, is bounded by Seven Sisters Road in the south and Endymion Road to the north, the former being a main artery route into and out of Central London. The latter being a very busy local road which has its junction with Green Lanes to the east. Again, Green Lanes is a very busy road that gets congested at various times throughout the course of a day. Some traffic management will be required to support the Event which will enable traffic to pass along these roads at all times as smoothly as possible.

The Event will happen at the same time as the 2012 Olympics but there are no venues for the Olympics within the vicinity of the Event so it should have little or no impact on the traffic movements at this time. Having looked at the position of the venues for 2012 to the north and east of London there appears to be no ORN routes to these venues that use Seven Sisters Road or Green Lanes and therefore should not impact on this Event during the time of operation. The design of the traffic plan will take the Olympics into account and any contingency measures shall be included to reflect this if required.

Therefore, various measures will be taken and suitable signed routes will need to be placed for pedestrians and vehicles during the Event to expedite a quick and efficient entry and exit over the ten day period.

The plan has been divided up into the following four sections:-

- Method Statement
- Waiting and Loading Restrictions
- Pedestrian Route
- Signage

2. Method Statement

It is Live Nations intention to apply for a proposed licence for the Event with a capacity of 15,000 persons per day and will operate between the hours of 1100hrs and 2300hrs each day for a period of ten days. As the Event has lots of different activities such as music, arts, crafts, sport and food available throughout each day the attendees will arrive and depart at various times. Based on this 15,000 figure it is not anticipated that the volume of pedestrian and vehicular movement to and from the Event will put too much pressure to the existing road network around the area during each day of the Event.

Therefore, it is our proposal to allow existing road network around Finsbury Park to remain open at all times and thus allow traffic to flow around the Venue without road closures.

Our method statement is as follows:-

1. Week commencing 23rd July 2012

Erect Advanced Warning sign for the Event. These signs to be placed around the outside of Finsbury Park and on lamp columns notifying the public of the Event together with dates and times of operation.

2. 2nd August 2012

On the evening prior to commencement No Waiting cones will be deployed as shown on the attached plan dtm/ln/jv/tm/01. These will be accompanied by Waiting and Loading restriction signs placed at intervals along the road network bounded by the yellow lines shown on the plan. These roads are Seven Sisters Rd, Stroud Green Road, Green Lanes and Edyminion Road.

Place pedestrian information and direction signage. This will direct pedestrian to nearest Tube and Rail stations.

3. 0930 hrs 3rd August 2012

Place Colour VMS board inside Finsbury Park by exit in bottom south western corner to inform people attending the event of travel information.

4. 1930 hrs 3rd August 2012

Relocate VMS board to corner of Stroud Green Road junction with Seven Sisters Road to direct people leaving the Event to Tube, Rail and Bus station location.

Nb. Operational notes 3 and 4 can be carried out daily. However, it may be prudent to locate the VMS board on the morning of the 3rd August at the junction of Stroud Green Road and Seven Sisters Road and leave it at this location for the duration of the Event to assist with directing the public wishing to leave the event at any time to find their transport home.

5. 2330 hrs 12th August 2012

Commence removal of No Waiting Cones and accompanying signage from the road network around the event.

6. 2400 hrs 12th August 2012

Remove VMS board from the corner of Stroud Green Road and Seven Sisters Road.

3. No waiting Cone Deployment

It is proposed to introduce additional Waiting and Loading Restrictions around Finsbury Park where the event will take place under section 14 Road Traffic regulations Act 1984 for the ten days of the event. The roads affected are Seven Sisters Road, Green Lanes, Endymion Road and Stroud Green Road.

The cones will only be placed where required as some road will already have satisfactory parking restrictions in place.

The cones are required as roads like Seven Sisters Road have restrictions that operate Mon – Fri only. Therefore, as the Event carries over into the weekend, restrictions will need to be enforced by a TTO.

4. Pedestrian Route

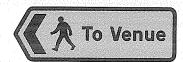
The main pedestrian route for people travelling to and from the Event is likely to be from the Bus, Rail and Tube Stations in the vicinity of Seven Sisters Road and Stroud Green Road. There are however other Stations at Manor House and further up Green Lanes that can take some of the volume from the Event. Again, as the attendance is around 15,000 daily no tube station or bus station should be compromised by adverse volumes of people trying to use the systems for transport.

It is our intention to direct people to and from the main stations at the Finsbury Park Terminus using Pedestrian Route signs and compliment the signage with the use of a colour VMS boards to reinforce this.

6. Signage

The following are examples of the signage to be placed for the pedestrian route.





The following are examples of Waiting and Loading Restriction signs to compliment the No Waiting cones to be placed along the roads bounding the Finsbury Park Venue.





The above signs to be placed in Stroud Green Road and Endymion Road to compliment the signs shown below.

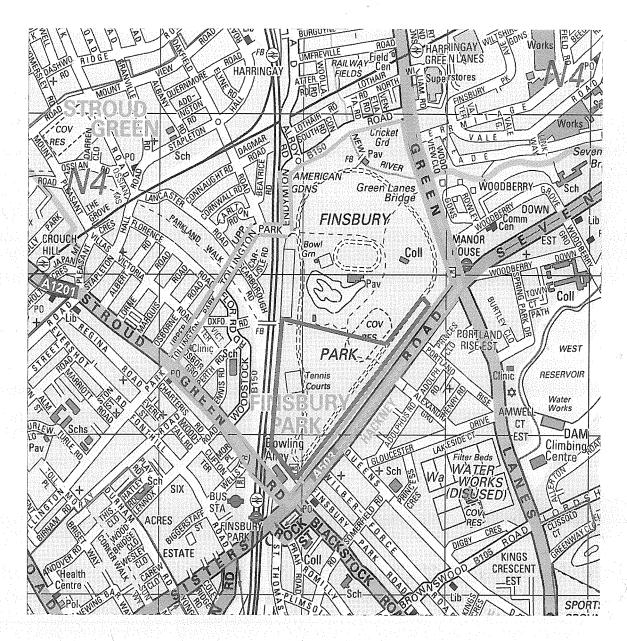




7. Appendix

a) Plan showing proposed No Waiting Cone deployment and Approx. Footprint of the Event in Finsbury Park.

Appendix



Key:

No waiting cone deployment

Event footprint (Approx)



Live Nation—Jamaica Village 2012 Finsbury Park 3rd—12th August Traffic Management Deployment

Dwg No: dtm/ln/jv/tm/01